



## MANDATORY SAFETY DECLARATION

Premier Publications and Shows is committed to the health and safety of all contractors, exhibitors and staff onsite at our Shows. All participants must comply with our Health & Safety Protocols and with the legislation contained in the Occupational Health and Safety Act, which is enforced by the Ontario Ministry of Labour.

In order to help prevent injuries and accidents during the Show, we ask that you review and adhere to the following safety procedures.

- The show floor and other areas are defined as a construction zone during move-in/move-out. As such, *anyone involved with the move-in/move-out process MUST wear safety footwear* while on the show floor. Staff involved with move-in/move-out must also be provided with other necessary personal protective equipment, including but not limited to: hard hats, safety gloves, and protective eyewear. **The following footwear is not permitted during move-in/move-out: shoes with heels, flip flops and open-toe.**
- Persons under the age of 16 will not be permitted into the exhibit hall during move-in and move-out.
- Hard hats must be worn where overhead work is being done (or within booths for which a Notice of Project has been filed).
- Vehicles, forklifts and other machinery may be moving throughout the Show floor and loading dock areas. Please pay close attention and stay clear of them.
- Any chemical product being used during installation, dismantle or operation of your exhibit space must be safe. Material Safety Data Sheets must be visible when using, displaying or storing such materials. Proper handling of materials must also be followed.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Remember to check all cords for damage. Notify the show service order desk if you require assistance repairing or removing damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear and report any fires immediately or pull the closest fire alarm.
- Keep materials stacked securely within your booth and properly dispose of any waste. Keep aisles free and clear of any debris.

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As an exhibitor, it is your responsibility to contact all people working your booth throughout the weekend, and involved in the assembling and dismantling of your booth, including staff and outside contractors, to ensure that they are fully briefed on the health and safety requirements of working in this environment. Exhibitors will be held accountable at all times, for the health and safety of those working for them on the show floor.

In addition to the above Health & Safety Procedures, if you see any hazards please report them directly to the Show office.

The above list is not intended to be complete or exhaustive. Please consult the Occupational Health and Safety Act and Regulations for further information regarding your obligations under the Act.

**Please be reminded that workplace and worker safety is everyone's responsibility.**

**EXHIBITOR ACKNOWLEDGEMENT:**

I acknowledge that I have read, understood and agree to the Health and Safety guidelines as stated in the Mandatory Acknowledgement Form. I agree to comply with and abide by all safety requirements, including but not restricted to the Ontario Occupational Health and Safety Act and Regulations.

Name: \_\_\_\_\_

Exhibiting Company: \_\_\_\_\_

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Exhibitors may be prohibited from setting up unless this completed form has been submitted.

Please sign and return to:

Premier Publications & Shows:  
5046 Mainway, Unit 2, Burlington, ON L7L 5Z1

Fax: 905-842-6843  
Email: [ffeltmate@metrolandwest.com](mailto:ffeltmate@metrolandwest.com)